

**NEBRASKA DEPARTMENT OF HEALTH AND HUMAN SERVICES  
BALANCING INCENTIVE PROGRAM  
STAKEHOLDER ADVISORY COUNCIL MEETING**

January 14, 2015

1:30 to 3:30 PM

Lower Level Conference Room D

Nebraska State Office Building

301 Centennial Mall South, Lincoln, Nebraska

Members in attendance: Keri Bennett, Michael Chittenden, Penny Clark, Kim Falk (by phone), Amber Hansen, Kathy Hoell, Mark Intermill, Tim Kolb, Julie Kaminski, Kristin Larsen, Kathleen Mallatt, Steve Morris, Cheri Mundt, June Pederson, Mike Schafer, Joni Thomas, Shelley Wedergren

Members not in attendance: Heath Boddy, Jan Henderson, Dani Ohlman, Janet Seelhoff, Thomas Smith, John Wendling

DHHS staff in attendance: Julie Docter, Chad Frank, Julie Gillmor, Heather Leschinsky

Welcome and Introductions

Julie Docter welcomed the Council members and introductions were made.

Updated Project Schedule

Julie Gillmor reviewed the updated project timeline. Dates on the timeline have been changed to reflect an adjusted go-live date of September 1, 2015.

Ms. Gillmor noted the rate increase for the assistive technology and home/vehicle modification service through the Developmental Disabilities Comprehensive Waiver has been removed from the timeline, as well as expansion of the Independence Skills Management service through the Aged and Disabled Waiver. Both were removed for budgetary reasons.

Within the context of a discussion about marketing and outreach, Council members recommended all aspects of accessibility be emphasized throughout the No Wrong Door/Single Entry Point (NWD/SEP) network.

Final Work Plan

Ms. Gillmor reviewed the Final Work Plan template to be submitted to the Centers for Medicare and Medicaid Services (CMS) by January 30, 2015. Required companion text will accompany the Work Plan but was not available for the Council meeting. Ms. Gillmor noted the following:

- Objective 2.3, IBM has been approved by the Balancing Incentive Program (BIP) Steering Committee as the selected Information Technology (IT) vendor for the BIP;
- Objective 3.3, External entities will participate in the NWD/SEP network by virtue of signed contracts;
- Objective 5.2, ACCESSNebraska will serve as the BIP advertised website; and
- Objective 6.1 The Aging and Disability Resource Center 1-800 telephone number is planned to be the advertised BIP 1-800 number.

Throughout the review of the Work Plan template, questions were raised by Council members, and answers were provided. Regarding the Level I Screen, Council members recommended it be accessible to all individuals, including those with visual impairments.

Ms. Docter reviewed the summary of Core Dataset (CDS) crosswalks completed by Navigant Consulting, Inc. (NCI), for four populations receiving Medicaid-funded community long-term services and supports (LTSS) in Nebraska. DHHS contracted with NCI to complete the crosswalks because it does not plan to replace its existing processes and assessment instruments with new ones that fulfill the BIP CDS requirements, at least not during the BIP time period. Completion of the crosswalks fulfilled the requirement of Work Plan Objective 8.2. The following assessment instruments were reviewed by NCI for the population indicated:

- Adults and children with developmental disabilities:
  - Developmental index ICF-DD Level of Care Assessment for Determination of DD Waiver Eligibility (MC-40)
  - Scales of Independent Behavior – Revised (SIB-R)
  - Inventory for Client and Agency Planning (I-CAP)
- Aging adults and adults with physical disabilities or traumatic brain injury:
  - Home and Community-Based Waiver Adult Level of Care Document
  - Aged and Disabled Medicaid Waiver Adult Assessment (MILTC-2AD)
- Children with physical disabilities:
  - Home and Community-Based waiver Child/Client's Level of Care Document (MILTC-13AD)
  - Child's Functional Assessment and Family Support Survey (MILTC-7AD)
  - Early Intervention Program, Nebraska Individualized Family Service Plan (IFSP) (EI-1)
- Physically disabled adults and children receiving Personal Assistance Services
  - Time Assessment and Service Plan (MC-73)

Ms. Docter noted the BIP team's tentative plan is to supplement the instruments used to assess aging adults and adults with physical disabilities or traumatic brain injury with assessment questions pertaining to the two missing CDS topics for that population: positioning and employment. These instruments, in turn, will be used to assess all adults accessing the NWD network. Consideration may be given to using a universal assessment tool after the BIP time period.

Ms. Docter reviewed the Conflict-Free Case Management template which fulfills the requirement of Work Plan Objective 9.1. It was noted protocols for removal of conflict are due to CMS by April 1, 2015 in fulfillment of Work Plan Objective 9.2. Council members recommended data be reviewed to determine if Aged and Disabled Waiver service providers are authorizing a disproportionate amount of services for which there is a conflict of interest (home delivered meals, personal emergency response system, transportation.)

Ms. Gillmor reviewed the Data Collection Requirements template which fulfills the requirement of Work Plan Objectives 10.1, 2, and 3. She noted the Health Quality Measures referenced at #2, Quality Data, are standard national measures. Regarding measuring client and family caregiver outcomes, the Council recommended individuals be given an opportunity to report the effectiveness of providers.

#### Implementation Work Group Updates

Ms. Docter and Ms. Gillmor provided updates about the work undertaken by implementation work groups:

- As noted above, IBM has been selected as the IT vendor for the BIP, including automation of the Level I Screen and Level II Assessment;
- The Level II Assessment Focus Group is scheduled to meet in early February, 2015, to discuss and advise regarding DHHS's plan to assess all adults accessing the NWD network using the revised instruments used to assess aging adults and adults with physical disabilities or traumatic brain injury;

- Protocols for removal of conflict of interest will first be considered by DHHS staff and then discussed with case management entities as needed and contracts amended accordingly;
- DHHS plans to implement an online client and family caregiver survey to address gaps identified by the Data and Outcomes Measures Work Group in regards to measuring outcomes;
- The Marketing and Outreach Work Group will consider two additional components of the overall marketing plan: outreach to the general public and literature made available to individuals inquiring about Medicaid-funded community LTSS; and
- The Training Work Group will continue to discuss training content and materials for the NWD network entities.

#### Next Meetings

The next meeting of the Council is tentatively planned for mid to late April or early May, 2015.

#### Public Comment

No public comment was received.